

**MINUTES
BOARD OF TRUSTEES MEETING
LORAIN COUNTY RURAL WASTEWATER DISTRICT
MAY 9, 2019**

Call to Order:

The regular meeting of the Board of Trustees of the Lorain County Rural Wastewater District was held at the LORCO offices, 22898 West Road, Wellington, Ohio. Board president Kurpely called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

Trustee Roll Call (by Secretary-Treasurer Brubaker):

Will Schlechter (arr. 7:15 pm)	√	Michael Koch	√	Neil Lynch	√
Doug Gardner		Karol Cornelius	√	Jim McConnell	√
Jerry Cowie		Rick Hutman	√	Patti Brubaker	√
Jed Lamb	√	Cindy Kurpely	√	Del Roig	√
Carl Wesemeyer	√	Tom Lahetta	√	Jim Wright (arr. 7:04 pm)	√
		Tom Berry	√	Jim Woodrum	√

Also in Attendance:

Eugene M. Toy, Executive Director; Jared Smith, Carlisle Township; Bob Homza, Cinnamon Lake

Changes or Additions to the Agenda:

None

Approval of Minutes:

It was moved by Lahetta, with a second by Wesemeyer to approve April 11, 2019 regular meeting minutes. Voice vote for approval was unanimous.

Old Business:

None

New Business:

None

President's Report:

Starting to work on succession plan in the event of a sudden, unanticipated short-term or long-term absence of the executive director. Have developed a list of action items and critical activities. If anyone has anything they believe should be included, please email them to the board president or call.

RESOLUTION NO. 2019-18 Approval of non-LMRE & RLCWA-related April deposits and payments. It was moved by Lamb, with a second by Brubaker to approve the resolution. The vote was as follows: 14 Yeas. 0 Nays. Motion carried.

RESOLUTION NO. 2019-19 Approval of RLCWA-related April payments. It was moved by Roig, with a second by McConnell to approve the resolution. Schlechter arrived at 7:15

prior to the vote. The vote was as follows: 11 Yeas. 0 Nays. Lamb, Brubaker, Wesemeyer, and Kurpely abstained. Motion carried.

RESOLUTION NO. 2019-20 Approval of LMRE-related April payments. It was moved by Lahetta, with a second by Lamb to approve the resolution. The vote was as follows: 14 Yeas. 0 Nays. McConnell abstained. Motion carried.

RESOLUTION NO. 2019-21 Approval OPWC Project No. CP36U Resolution of Intent. It was moved by Berry, with a second by Wesemeyer to approve the resolution. The vote was as follows: 15 Yeas. 0 Nays. Motion carried.

RESOLUTION NO. 2019-22 Approval of Asset Capitalization Policy. Board President Kurpely asked Executive Director Toy to provide a brief explanation about the resolution. Toy explained Resolution Nos. 22, 23, and 24 are a result of Auditor of State (AOS) recommendations contained in correspondence received from AOS by LORCO. It was moved by Brubaker, with a second by Lahetta to approve the resolution. The vote was as follows: 15 Yeas. 0 Nays. Motion carried.

RESOLUTION NO. 2019-23 Establish Blanket Purchase Order Maximum Amount. It was moved by Lamb, with a second by Roig to approve the resolution. The vote was as follows: 15 Yeas. 0 Nays. Motion carried.

RESOLUTION NO. 2019-24 Approval of OPERS Pickup Plan. It was moved by Schlechter, with a second by Berry to approve the resolution. The vote was as follows: 15 Yeas. 0 Nays. Motion carried.

Executive Director Report:

1. Bylaws – reviewed by Policy Committee at 4/11/19 meeting. Have received some comments from a few board members. Will incorporate revisions and prepare resolution for June meeting agenda.
2. Records retention – also reviewed at April Policy Committee meeting. Waiting on some feedback from Attorney O’Toole. Also plan on having resolution on June meeting agenda.
3. Advised board of 5/8/19 meeting between several representatives of Avon Lake Regional Water and Lorain County
4. LMRE Annual Meeting is July 16th (Tuesday) at county fairgrounds. Will have a table as we have done in the past.
5. Spoke with Jack Gaydar, Avon Lake Regional Water recently. He will have two full-time engineering interns this summer. We are planning on investigating some likely I&I problem areas.
6. Pine Brook Golf Course – received certified letter from Ross Environmental Services yesterday. Letter was also sent to Elyria Mayor, Law Director, Engineer, Assistant Engineer, and Safety/Service Director; Eaton Township (Trustee Monschein); Avon Lake Regional Water (Danielson); NOACA (Gallucci); and County (Cordes). Ross is requesting help from all entities for Elyria and LORCO to either swap FPA territory or for Elyria to agree to allow Pine Brook to connect to LORCO (Giles Road) now and connect to Elyria if/when service becomes available.
7. Provided board with a brief summary of 2010-2011 LORCO draws on an LMRE line of credit. Board member McConnell left the meeting room at 7:59 pm. Discussion about current balances of principal and accrued interest followed. Executive Director Toy recommended making a payment toward interest-bearing LMRE deferred debt of the

amount currently included in LORCO's 2019 budget. It was moved by Lamb, with a second by Roig to approve the recommendation. The vote was as follows: 14 Yeas. 0 Nays. Motion carried. McConnell came back into the meeting room at 8:06 pm.

Other Business:

1. Finance committee vice chair Woodrum called a finance committee meeting for 6 pm prior to the June board meeting.

Adjourn:

With no further business to come before the Board, a motion was made by Lamb and seconded by Wesemeyer to adjourn the meeting at 8:07 pm and meet again on Thursday, June 13, 2019 at 7:00 pm. Voice vote to approve was unanimous.

President

Secretary-Treasurer