

**MINUTES
BOARD OF TRUSTEES MEETING
LORAIN COUNTY RURAL WASTEWATER DISTRICT
April 12, 2012**

Call to Order:

The regular meeting of the Board of Trustees of the Lorain County Rural Wastewater District was held at the LORCO offices, 22898 West Road, Wellington, Ohio. President McConnell called the meeting to order at 7:00 p.m. with the pledge of allegiance.

Trustees in Attendance:

Secretary-Treasurer Lahetta called the roll with the following trustees shown in attendance:

James McConnell	Jim Wright	Thomas Lahetta
Gerald Cowie	Kathryn Frombaugh (A)	Tom Steigerwald (A)
Patricia Brubaker (A)	Neil Lynch	Jim Woodrum
Rick Hutman	Mary Beth Derikito	Louise Grose
Bob Meilander		

Absent: Rita Canfield, Howard Born, Jason Richardson

Also in Attendance:

Becky Haines, Special Projects Administrator ALMU
Robert Berner, Executive Director

Call for Changes or additions to Agenda:

None

Approval of Minutes:

President McConnell announced that the minutes of the regular meeting held on March 8, 2012 had been sent to all the trustees. It was moved by Bob Meilander with a second by Tom Lahetta to approve the minutes as presented. All voted aye. Motion carried.

Old Business:

None

New Business:

PRESIDENT'S REPORT – Nothing new to Report
LEGAL REPORT – No Legal Report

RESOLUTION NO. 2012-07 Amending the 2012 Appropriations Budget was presented. It was moved by Gerald Cowie with a second by Jim Wright to approve the resolution, the motion was unanimously approved.

RESOLUTION NO. 2012-08 for payment of payroll and bills was presented. It was moved by Tom Lahetta with a second by Louise Grose to approve the resolution, the motion was unanimously approved.

EXECUTIVE DIRECTOR'S REPORT - Executive Director Berner reported on the financial report and indicated the Cash Flow statement has been modified to directly reflect the approved budget each year. He updated the board on the status of the state audit and informed them of the need for a Policy Committee Meeting in the next few months to address some issues raised by the auditors.

Executive Director Berner informed the board concerning the need for a motion to confirm the health insurance payout for the Executive Director which was discussed in two Policy Committee meetings in December of 2009 and January Of 2010. Since the policy was never changed, a motion was never made affirming the amount paid out.

Jim Wright moved the payment of \$750.00 per month be affirmed from January 2010 to the present per the terms of the Executive Director's employment contract. It was seconded by Tom Steigerwald. All voted aye.

Executive Director Berner circulated a draft of the new 3-fold brochure on Home Sewage Treatment Systems. He presented the month end report from ALMU on the month end totals:

The March report from ALMU:

655 homes are connected

552 customers were billed in February

630 customers were billed in March

Meter reading at pump station from February 17 – March 19 shows 5,583,180 gallons sent to plant for treatment.

Gallons of RLCWA for February shows 2,465,862 gallons

The treatment cost for February was \$5,375.32 per the contracted rate. Wholesale rate \$2,046.67. Booked Amount \$3,328.91

The February O & M expenses were: \$21,922.47

\$7,601.36 wages and benefits

\$438.43 office and billing expenses

\$4,282.66 utilities

LORCO received \$15,000 per Cooperative Agreement

He updated the board on letters sent out informing residents of the deadline extension for the tap-in fee. He then updated the board on the contract for sewer laterals on Royalton and Robson Road being awarded and let them know the contractor started work on April 9, 2012. He concluded his report by informing the board of underpayments made to the IRS in 2009 and 2010.

Special Projects Administrator for Avon Lake Municipal Utilities, Becky Haines reported receiving \$88,720 from county auditor for tap-in fees, 12 did not pay and 12 paid full year. She noted notice was sent to all contractors to close out contracts and informing them they have until 5/1/2012 to submit change orders. She further added they are working with contractors on winter repairs. Her report concluded by

informing the board of the busy daily activities of customers coming in to meet the deadline.

Jim Wright asked her about township road repairs.

Neil Lynch questioned the punch list. She responded punch list items are being addressed and new items have been added.

Ms. Haines noted 683 homes have been connected to date with 4-5 new connections per day.

Neil Lynch asked how many have not responded of the 180 who had not complied as of the last meeting. She responded about half.

Jim McConnell asked about the recalculation on the meters at the pump station. She responded Mr. Kniepper has contacted Siemens and they should be out toward the end of the month.

Other Business:

President McConnell called for any other business to come before the Board. Hearing none, he moved to audience participation.

Carl Denk asked about meter read dates from Rural Water.

Linda Morrison had a series of questions and comments. First, she indicated a letter went out from the health department informing businesses and churches over 200' must connect. Second she asked about a damage claim from Clifford Nelson. Third, she questioned when township road repairs would begin. Fourth, she asked about connection details on Royalton Road. Fifth, she wanted LORCO to contact USDA to extend the deadline for those with grants and loans.

There was discussion on the 90 day deadline and the 30 day notice period from the Health Department before being turned over to the county prosecutor. Public discussion ended with Neil Lynch clarifying the 200' rule to new board members.

Adjourn:

With no other business to come before the board a motion was made by Tom Steigerwald and Seconded by Jim Wright to adjourn at 7:41 pm. All voted yea. Motion carried.

The board will meet again in regular session at 7:00 p.m. on Thursday, May 10, 2012 at the LORCO offices located at 22898 West Road, Wellington, Ohio 44090.

President

Secretary-Treasurer