

**MINUTES  
BOARD OF TRUSTEES MEETING  
LORAINCOUNTY RURAL WASTEWATER DISTRICT  
December 13, 2012**

**Call to Order:**

The regular meeting of the Board of Trustees of the Lorain County Rural Wastewater District was held at the LORCO offices, 22898 West Road, Wellington, Ohio. President McConnell called the meeting to order at 7:00 p.m. with the pledge of allegiance.

**Trustees in Attendance:**

Secretary-Treasurer Lahetta called the roll with the following trustees shown in attendance:

James McConnell	Mary Beth Derikito	Thomas Lahetta
Tom Steigerwald	Cindy Kurpely	Patti Brubaker
Neil Lynch	Jim Woodrum	Gerald Cowie
Rita Canfield	Rick Hutman	Jason Richardson
Louise Grose		

**Absent:** Howard Born, Jim Wright, Bob Meilander

**Also in Attendance:**

Becky Haines, Special Projects Administrator ALMU  
Robert Berner, Executive Director  
Dave Marquardt, Board President ALMU  
Todd Danielson, Chief Utilities Executive, ALMU

**Call for Changes or additions to Agenda:**

None

**Approval of Minutes:**

President McConnell announced that the minutes of the regular meeting held on November 8, 2012 had been sent to all the trustees. It was moved by Gerald Cowie with a second by Cindy Kurpely to approve the minutes as presented. All voted aye. Motion carried.

**Old Business:**

**A. Executive Director Evaluation – Jim McConnell discussed process of the Executive Director evaluation. There was no recommendation for any changes to the current contract or salary.**

**New Business:**

PRESIDENT'S REPORT – President McConnell formed a sub-committee to address the restoration issues in the Phase I Project. He appointed Cindy Kurpely as the subcommittee chair and has asked Bob Walrod, Carl Denk and Del Roig to serve on the committee.

He further discussed his attendance at the LaGrange Township Trustee meeting on Monday. He informed the board of the nature of the conversation and the naysayers and supporters in attendance. Rita Canfield thanked Jim and Rob Berner for attending the meeting and the challenges the Pheasant Run Village (PRV) board faces. She emphasized the 538 homes in PRV who deserve to be treated as well as anyone else. President McConnell also explained the request from Gary Burnett to have the LORCO board put in writing they would not go into a township without the trustees consent and explained he does not believe LORCO can provide such written request.

President McConnell introduced David Marquardt the President of the Avon Lake Board of Municipal Utilities. Mr. Marquardt discussed the history of the support ALMU has with LORCO. He further talked about his experience and his business travel around the globe and the importance of sewage treatment to prevent disease.

LEGAL REPORT – Attorney O’Toole was not in attendance.

POLICY COMMITTEE REPORT – Neil Lynch informed the board of the events of the Policy Committee Meeting held prior to the board meeting. He informed the board the committee reviewed 3 policies; existing buildings, non-Rural Water customers and Lateral connections. The committee is not recommending changes to any of the policies at this time..

**RESOLUTION NO. 2012-21 for payment of payroll and bills was presented. It was moved by Tom Lahetta with a second by Cindy Korpely to approve the resolution. The motion was unanimously approved.**

**RESOLUTION NO. 2012-22 establishing the 2013 permanent budget was presented. It was moved by Mary Beth Derikito with a second by Jason Richardson to approve the resolution. The motion was unanimously approved.**

**RESOLUTION NO. 2012-23 for the purpose of authorizing delinquent tap fees to be placed on property taxes was presented. It was moved by Jason Richardson with a second by Cindy Korpely to approve the resolution. The motion was unanimously approved.**

**RESOLUTION NO. 2012-21 for the purpose of making year end adjustments to the 2012 budget was presented. It was moved by Cindy Korpely with a second by Louise Grose to approve the resolution. The motion was unanimously approved.**

EXECUTIVE DIRECTOR’S REPORT - Executive Director Berner reported the 2013 budget as being conservative and about \$35,000 lower than 2012. He commented on the meeting in LaGrange Township and indicated they would have additional information to meet with the township and Pheasant Run Village after the feasibility study is completed. He explained the status of the legal opinion from Mr. O’Toole and indicated the inability to serve the east side of Hawke Rd. without an FPA change. He informed the board of receiving another invoice from Squires and Sanders law firm. He updated the board on the meeting with the state auditors and their request of the board to decide if they would like to have a post audit conference.

President McConnell pooled the board and it was decided a post audit conference would not be needed.

Executive Director Berner continued his report by presenting the November numbers from ALMU on Phase I.

**The November report from ALMU:**

**873 homes are connected**

**1,050 customers were billed in October for \$53,662.76**

**Meter reading at pump station from Nov 5 – Dec 5 shows 3,634,200 gallons sent to plant for treatment.**

**Gallons of RLCWA 4,031,534**

**The treatment cost for November was \$9,922.40 per the contracted rate.**

**Wholesale rate \$2,639.61 Booked Amount \$7,282.79.**

**The November O & M expenses were: \$11,183.38**

*\$3,489.35 wages and benefits*

*\$689.18 office, billing expenses and utilities*

*\$1,093.58 Utilities*

*\$5,005.27 Operation and Maintenance*

*\$906.00 Unemployment Taxes*

**LORCO received \$15,000 per Cooperative Agreement**

**Bi-annual payment to OWDA: \$830,753.1**

**Total Expenditures for November: \$856,936.39**

**Balance in Custodial Account: \$1,148,512.14**

**Booked Billable Hours for November: \$2,290.20**

Executive Director Berner concluded with informing the board of his intent to take some vacation time at the end of December.

Special Projects Administrator for Avon Lake Municipal Utilities, Becky Haines reported 5 of the 10 contracts are closed. She reported on the progress of the other contracts and was hoping to close more out by the end of next week. She reported 59 properties will be sent for liens for non-payment of tap fees and 52 of the 59 will be also have non-payment liens placed. She said the total delinquency rate is about 5%. She concluded her report by reporting a new tap was sold on Cowley Road.

Cindy Korpely asked about the completed work.

Becky Haines explained the 1 year warranty.

Jim McConnell asked about closing the contracts.

Jason Richardson asked if the board could require withholding some money for unfinished work.

Jim McConnell said any withholding would have to be decided by Attorney O'Toole.

Dave Marquardt commented on legal issues with contracts.

**Other Business:**

President McConnell called for any other business to come before the Board. Hearing none he then moved to audience participation.

Mr. Urig from Amherst Township asked about the percentages of retainage and settling of trenches.

Rick Krueck from Kipton asked about any progress on Kipton Sewers. Mr. Berner explained all the options which have been reviewed.

Carl Denk stated he was concerned about vacant homes.

Linda Morrison informed Cindy Kurpely Eaton Township has pre-construction videos. She also questioned the warranty work. She again asked about Island Road and Mr. Berner presented it with his estimate.

**Adjourn:**

With no other business to come before the board a motion was made by Tom Steigerwald and Seconded by Mary Beth Derikitoto adjourn at 8:12 pm. All voted yea. Motion carried.

The board will meet again in regular session at 7:00 p.m. on Thursday, January 10, 2013 at the LORCO offices located at 22898 West Road, Wellington, Ohio 44090.

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President

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Secretary-Treasurer